



ANCCA Quarterly e-Meeting. 09th Feb, 2023 – Minutes of Meeting

Meeting Time (45 minutes)	From	To
India	12:30	13:15
Nepal	12:45	13:30
Thailand, Vietnam	14:00	14:45
Brunei, China, Malaysia, Singapore	15:00	15:45
Japan, Korea	16:00	16:45

Participants (20 participants from 11 countries & organizations)

1. Brunei (BN): Dr. Babu Sukumaran, Dr. Ong Sok King
2. China (CN): Dr. Yawei Zhang, Dr. Huang Huang
3. India (IN): Dr. Manju Sengar
4. Japan (JP): Dr. Tomohiro Matsuda, Dr. Sarah Abe, Ms. Akane Taminaga
5. Korea (KR): Dr. Chong Woo Yoo, Mr. Dong Hyun Kim, Mr. Jong Soo Han
6. Malaysia (MY): Dr. Nor Saleha, Dr. Suhana Yusak
7. Nepal (NP): Dr. Prakash Raj Neupane
8. Singapore (SG): Prof. William Hwang, Dr. Gillian Phua Li Gek, Mr. Muhammad Taufiq Bin Jaafar
9. Thailand (TL): Dr. Suleeporn Sangrajang
10. Vietnam (VN): Dr. Nguyen Huong Giang
11. C/Can: Dr. Thet Ko Aung

Minutes of the meeting

1. Opening (Dr Sarah Abe - Japan)
2. ANCCA Constitution
 - Main Proposed changes
 - The previous version of the Constitution (constitution created in 2014 and updated in 2018). Minor changes were discussed to cater to current situation and recent updates
 - The High Level Meeting used to be every other year in-person, and virtual the other year, but due to the pandemic, all High Level Meetings have been held online these recent years it was modified to meet yearly but can be online or in-person
 - The terms to be used to be changed from “Secretariat General” and “Secretariat”, to “Past Secretariat”, “Secretariat General” and “Secretariat Elect”. NCC-SG, to become Secretariat General in Q4 2023 made the suggestion to have the 3 secretariats (Past – General – Elect) standing together in the Constitution – as follows:

2022	Virtual Meeting due to COVID		JP Secretariat General	SG Secretariat Elect
2023	ANCCA physical meeting in <i>TBD</i>	JP Past Secretariat	SG Secretariat General	Candidate 1 welcome Secretariat Elect
2024	Virtual meeting	JP Past Secretariat	SG Secretariat General	Candidate 1 welcome Secretariat Elect
2025	ANCCA physical meeting in <i>TBD</i>	SG Past Secretariat	Candidate 1 Secretariat General	Candidate 2 Secretariat Elect
2026	Virtual meeting	SG Past Secretariat	Candidate 1 Secretariat General	Candidate 2 Secretariat Elect
2027	ANCCA physical meeting in <i>TBD</i>	Candidate 1 Past Secretariat	Candidate 2 Secretariat General	Candidate 3 Secretariat Elect

- Post-meeting note: any ANCCA full member can raise their hand to become Secretariat Elect from next High Level meeting (Q4 2023)

3. Towards Renewal of Secretariat

- The renewal of secretariat (and inclusion of “Secretariat Elect”) was raised (see above in the “Constitution” section).
- Post meeting note: a proposition for a “Secretariat Elect” will be discussed before or at next Quarterly meeting (May 11) and would be effective as of the High Level meeting to be held in Q4 2023 (Oct-Nov).

4. Towards ANCCA 2023 High Level Meeting

- Tentatively, end of October or early November, important to fix the date as soon as possible
- Planned to be in Vietnam previously in 2020. Dr Giang (Vietnam) replied that this year may not be possible as there are several big conferences within the same period
- Dr Yawei mentioned that China can host the meeting, Prof William also mentioned that Singapore can be the host.
- Secretariat to follow up over email to ask other countries if they want to host, to include the expectation of the provision to be provided by host country.
- Last zoom was done in a weekday. Weekday will be better if the directors to be involved
- Scientific conference can be held the same day, but to be determined.
- Post meeting note: Dr Yawei (CN) and Prof William (SG) discussed after the quarterly meeting, proposing SG as first option and CN as back up. Proposed tentative dates of the High-Level meeting and Annual Scientific Conference will be shared by March 2023.

5. ANCCA Website and Visibility

- Prof William updated that Indonesia has incorporated significant revamp of the website that allow back end modification by each country
- Prof William also state that he is in a discussion of the lawyer

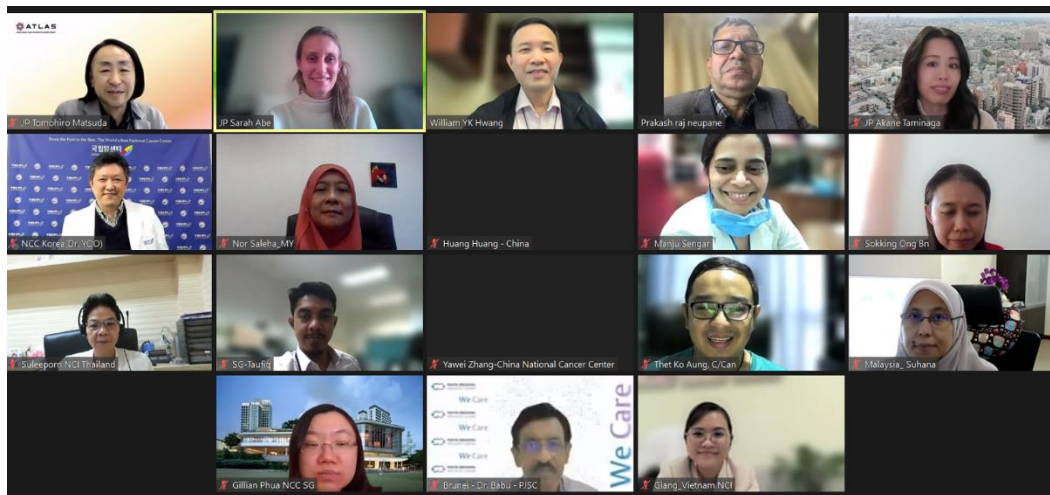
6. Sharing by NCC Korea (Dr Yoo)

- 5K challenge with regional community, Topic for 2023: “Close The Gap”. Up to 100 participants. NCC Korea hope to collaborate for next year
- Pre-screening for the UICC Fellowship screening will be opened 13th Feb ~ 6th Mar.
 - Sarah asked on the qualification are required? PhD students are not allowed, Postdoc fellow

7. Sub-Committee brief highlights

- SC1 - NCCP updated 2 surveys work in progress including a cervical cancer
- SC6 – Korea and Japan several projects ongoing. No specific update, several ongoing international meetings. Any ANCCA members interested for networking, can approach Dr Matsuda who will refer to the appropriate person.
- SC8 – Previously published paper, “ANCCA preparedness for future pandemic” summarising 9 points, has be summarized into a poster that is due to presented

8. Closing by Dr Sarah Abe



Thank you all and stay in touch!